



Early Childhood Provider RFP Questions and Answers as of February 19, 2015

1. What is the minimum salary required for childcare staff that are housed in the school?

On p. 7 of the RFP, minimum hourly wages are identified. The \$13.82/hour for the infant childcare teacher is for the lead teacher who will act as the decision maker for on-the-spot situations and parent complaints. The \$9.42/hour of the infant childcare worker is for others who are working with children at that time.

2. Is there a desired fee schedule?

We would like for the fee schedule to land at or below the current market rate (\$700-\$850/month).

3. What are the hours of operation?

7 am-6 pm. The program will follow the annual calendar of the network office, which is open more often than the schools.

4. Who provides the meals?

FirstLine Schools will provide meals through our food service provider, Chartwells. Parents will provide milk and formula. Chartwells is accustomed to making food for schools, hospitals, etc, so we know they have the capacity to ensure that food is sufficiently diced or soft.

5. Will FirstLine Schools provide the consumables?

FirstLine Schools will provide the latex gloves, paper towels, toilet tissue, facial tissue, and cleaning supplies for this project. Parents are responsible for personal items for the children, including diapers, wipes, creams, lotions, etc.

6. Will the contract always be one year?

The contract is one year for this first year. This is a pilot for a project that could expand.

7. Is FirstLine Schools guaranteeing 15 children?

Between FirstLine employees, other charter management organizations and community members, we plan on the center serving 15 students. A different fee schedule for non-FirstLine employee children is allowed.

8. Explain the process for background checks.

Childcare centers will handle background checks for their employees. FirstLine Schools will also have those employees screened through our requirements. Childcare providers will need to plan thoughtfully so that any substitute teachers have also gone through both processes.

9. Does FirstLine Schools want input on the lead teacher?

If the employee is already a part of the childcare organization, we would like to meet this person during the third interview. If the person has not yet been hired, we would like to participate in the final round of the interview process.

10. What is the square footage of the outdoor space?

The square footage of the outdoor space is approximately 5100 square feet.

11. Does FirstLine conduct monthly fire drills.

Yes.

12. How soon will it be for the outdoor space to be ready, as this impacts the space being licensed?

We can have the outdoor space ready in 60 days.

13. Would the provider chosen have the option of housing students at its own facility or does programming have to be held at Phyllis Wheatley?

The provider has the option of offering an alternate location (you should bring this up in your RFP) in addition to our school-based site, if it is more convenient for the employee. We would expect this to be at the same rate they would pay on site, or less.

14. Number 6 under proposal requirements states the need to submit " At least 5 conceptual images of your approach to the design." To what is this design referring to?

This is an error. Please ignore Number 6 under Proposal Requirements.

15. How many schools will you all choose for the 15 students? In other words, will only 1 school be identified to serve the 15 students from this round of proposals?

Only one school will be identified to serve the 15 students from this round of proposals.

16. Will the school(s) chosen be able to pull existing students under the FirstLine program (or have existing students apply) or will FirstLine be responsible solely for which students are chosen?

FirstLine will be solely responsible for which students are chosen, unless there are less than 15 students from among FirstLine staff, then the provider would be welcome to pull in additional students.

17. Based on the need to ignore number 6 under Proposal requirements, I want to be sure we have the most up-to-date copy of the RFP. What we're using is "Childcare RFP Revised 150127 final", is this the latest and if not, can you supply the most recent?
That is the most recent, please just ignore number 6, as stated in above questions #14.