

**Live Oak Facility 2018 Custodial RFP**  
**Final Questions and Answers**  
**All Questions were received by the deadline of 2pm on Friday, March 9, 2018**  
**Answers posted on Monday, March 12, 2018**

**Question 1:** On page 4 of the RFP, is it required to interview current custodial staff?

**Answer:** Yes. The current staff are direct employees of ReNEW and are to be interviewed by the chosen vendor when working on the staffing of the contract.

**Question 2:** What is the school calendar for the next school year?

**Answer:** Please follow this link to access the calendar: - [Calendar Link](#). This is a DRAFT school calendar for the 2018-19 school year. It is subject to change.

**Question 3:** On page 2 of the RFP, is plant equipment necessary, what does that mean?

**Answer:** This refers to the need of the chosen vendor to bring in equipment such as floor machines.

**Question 4:** For window cleaning, is it expected to clean both interior and exterior of the windows?

**Answer:** Yes

**Question 5:** For the DBE metric, can this be filled by working with DBE partners?

**Answer:** No, your company would need to be a certified Disadvantaged Business Entity

**Question 6:** Are all the windows operational?

**Answer:** Yes, to the best of our knowledge.

**Question 7:** Does the site have an elevator?

**Answer:** Yes, one elevator.

**Question 8:** Are we allowed to take pictures during the walkthrough?

**Answer:** Yes, pictures were allowed.

**Question 9:** What is the school currently doing in terms of maintenance of the wood flooring

**Answer:** The routine used by the current staff is to: 1. Mop the floor with cold water. 2. Wax the floor with Sealed Air Diversey Care, High Mileage Floor Finish. The site attempts to wax the floors up to six times a year. We rely on your expertise to properly maintain the wooden floors.

**Question 10:** Attachment F "Non-Collusion Affidavit" asks for a Proposal/Contract/Bid/RFP/SOQ number. Please advise what this number should be.

**Answer:** The number should be 2018-1-CRFP

**Question 11:** May we please get a breakdown of square footage by floor types including: Square footage of carpet, square footage of VCT, square footage of terrazzo, and square footage of ceramic tile?

**Answer:** Please refer to the RFP (Pg. 8), we do not have more precise info to share.

**Question 12:** Will this bid be publicly opened on March 16th at 2:00 PM?

**Answer:** No, as our rubric is not based on cost alone, we will not have a public bid opening. We will post the final scoring rubric once the committee has met and determined the bid outcome.

**Question 13:** Who is the current vendor at this location and what were the results of the bid to the previously awarded contract?

**Answer:** This location has been run as self-op by the school, so we do not have results from any previous RFP process.

**Question 14:** What was/is the current cost per month and annual cost at this facility?

**Answer:** As this is currently a self-op by a different CMO, there is no data available.



