

Addendum 08

Request for Proposals; 2018-19 Food Service Management Company Fixed Price Contract; FirstLine Schools, Inc. with bids scheduled to open May 2, 2018 at 10:00 AM.

**THE FOLLOWING CHANGE IS TO BE MADE TO THE REFERENCED REQUEST FOR PROPOSALS:**

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**Q&A Document**

1. At the bid opening, will you announce who submitted a bid and the price per meal or just who submitted a bid?  
At the bid opening, FirstLine will announce who submitted a bid and the price per meal.
2. Is a collective bargaining agreement in play this year?  
Current food Service management company (FSMC) employees that work on the FirstLine account fall under the Chartwell CBA. FirstLine does not have a copy of this CBA as that relationship is managed by the current FSMC.
3. At The NET: Central City, where do the students eat?  
The students can eat in the room where meals are served, in class or go outside. During the official lunch break, students are free to leave campus and a lot of times students will eat their lunch outside.
4. Under the existing contract, what is the price per meal paid by FirstLine?

<b>Meal</b>	<b>Price</b>
Breakfast	\$1.4551
Lunch	\$2.9102
Supper	\$2.9102
Snack	\$0.5821

5. Can you provide a summary total of how the food service fund performed in 2016-2017?  
The food service fund after paying the food service management company (FMSC) and allocated costs for utilities, custodial, waste disposal, wellness programming and management of the FMSC operated at deficit of \$158,562 for the year ending June 30, 2017 (revenue equaling \$3,478,124 and expenses equaling 3,636,686).
6. Could you please provide a copy of the current CBA?  
Current food Service management company (FSMC) employees that work on the FirstLine account fall under the Chartwell CBA. FirstLine does not have a copy of this CBA as that relationship is managed by the current FSMC.
7. Given that there is a CBA in place, would you grant a 1 week extension to allow our company to analyze the financial requirements to provide a price representative of all liabilities?  
FirstLine does not plan to move the date that proposals are due.

8. What kitchen equipment will be available at Live Oak?  
See addendum 6. All equipment is listed by site including Live Oak.
9. Attachment A does not include personnel for Live Oak. Can you please provide positions, titles and hourly rate for employees at Live Oak?  
Live Oak is not currently operated by FirstLine schools therefore we do not have access to that information.
10. Since Live Oak will be a new addition, are the meals included in "Projected Operations-Revenue"?  
Yes, the meals are reflected in the projected revenue.
11. Can you provide the number of days and locations that do summer feeding?  
For the list sites, see page 44 of the RFP. SFSP will run for approximately 20 days.

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**THIS ADDENDUM IS HEREBY OFFICIALLY MADE PART OF THE REFERENCED REQUEST FOR PROPOSALS**