

RSD - KNOS – FLS

Request for Proposals Pre-Bid Meeting

Minutes - 4/22/13

- 1 RSD
 - a Calendar review
 - i Site visits, not mandatory
 - ii written questions due date
 - iii submission of proposals deadline
 - b RSD Scoring
 - i split into separate zones
 - ii Entrepreneur Small Business / Veteran initiative
 - iii other criteria....
 - iv scoring price component
 - v walking through zones
 - 1 zone 1 (~2,700 students)
 - 2 zone 2 - Coghill (600 students)
 - vi background
 - 1 Thorough information about program and expected staff
 - vii Entrepreneur Small Business / Veteran initiative
 - 1 dictate from the state
 - 2 Not proportional scoring; all or nothing scoring
 - viii Menus Prep and Food quality
 - 1 FSMC(s) must include any and all menus in their bids
 - ix Nutrition Education
 - x Technical Score Rating
 - 1 committee of 5 using this Technical Score Rating
- 2 KIPP New Orleans Schools
 - a Expectations Agreement
 - i Expectations of SFAs for the Food Vendors
 - ii Setting a baseline of expectations for vendors
 - iii Consequences outlined in document
 - b Healthy Meals Expectations
 - i Partnership with Propeller
 - ii Lists expectations regarding the vendors food standards
 - 1 Same as last year's standard with the exception of procurement of food
 - iii Nutritional education
 - 1 Want to educate students about changes in food and menus
 - 2 Coordinate with school leaders and implement whenever possible
 - iv Consequences outlined in document
 - c Scoring & zones

- i Each zone will have their own committee to evaluate the bids for that zone
 - 1 Each zone will use the same metric:
 - ii Three bids for each zone based on three service models
 - iii Bid sheets due for ranges of enrollment (tiered pricing)
 - d Timeline
 - i Same as RSD, with exception of:
 - 1 Specific school visit schedule
 - 2 Specific time of bid due date
- 3 FirstLine
- a Outline of Selection Criteria
 - b Outline of Schedule Visit
- 4 Questions:
- a SY12-13 reimbursement claims
 - b Consideration of current staffing: pay standards and what is expected
 - c Fresh fruit for all meals questions
 - d Question for KIPP regarding zones and scoring and pricing
 - e Units - summary sheet and how many bid sheets
 - f portable meals - RSD
 - g investment in equipment - how do you want it made
 - i build it in price?
 - ii company to retain ownership at end of contract
 - iii take out the \$500K for investment, put in zero
 - 1 addendum for this from RSD, KIPP and FLS
 - iv question regarding vended services
 - h Site visits - everything unlocked so we have access to everything