RSD - KNOS – FLS
Request for Proposals Pre-Bid Meeting
Minutes - 4/22/13

1 RSD
   a Calendar review
      i Site visits, not mandatory
      ii written questions due date
      iii submission of proposals deadline
   b RSD Scoring
      i split into separate zones
      ii Entrepreneur Small Business / Veteran initiative
      iii other criteria....
      iv scoring price component
      v walking through zones
         1 zone 1 (~2,700 students)
         2 zone 2 - Coghill (600 students)
      vi background
         1 Thorough information about program and expected staff
      vii Entrepreneur Small Business / Veteran initiative
         1 dictate from the state
         2 Not proportional scoring; all or nothing scoring
      viii Menus Prep and Food quality
         1 FSMC(s) must include any and all menus in their bids
   ix Nutrition Education
  x Technical Score Rating
     1 committee of 5 using this Technical Score Rating

2 KIPP New Orleans Schools
   a Expectations Agreement
      i Expectations of SFAs for the Food Vendors
      ii Setting a baseline of expectations for vendors
      iii Consequences outlined in document
   b Healthy Meals Expectations
      i Partnership with Propeller
      ii Lists expectations regarding the vendors food standards
         1 Same as last year’s standard with the exception of procurement of food
      iii Nutritional education
         1 Want to educate students about changes in food and menus
         2 Coordinate with school leaders and implement whenever possible
      iv Consequences outlined in document
   c Scoring & zones
i Each zone will have their own committee to evaluate the bids for that zone
   1 Each zone will use the same metric:
ii Three bids for each zone based on three service models
iii Bid sheets due for ranges of enrollment (tiered pricing)

d Timeline
   i Same as RSD, with exception of:
      1 Specific school visit schedule
      2 Specific time of bid due date

3 FirstLine
   a Outline of Selection Criteria
   b Outline of Schedule Visit

4 Questions:
   a SY12-13 reimbursement claims
   b Consideration of current staffing: pay standards and what is expected
   c Fresh fruit for all meals questions
   d Question for KIPP regarding zones and scoring and pricing
   e Units - summary sheet and how many bid sheets
   f Portable meals - RSD
   g Investment in equipment - how do you want it made
      i build it in price?
      ii company to retain ownership at end of contract
      iii take out the $500K for investment, put in zero
         1 addendum for this from RSD, KIPP and FLS
      iv question regarding vended services
   h Site visits - everything unlocked so we have access to everything