FirstLine Schools (FLS)
Demolition and Hazardous Materials Removal Project
March 22, 2013

ADDENDUM NUMBER 01

Addendum Issue Date: March 22, 2013
Includes (a) changes or edits to RFP, (b) pre-bid conference agenda & notes (c) questions concerning project submitted (as of March 21, 2013) and (d) pre-bid conference sign in sheet

Purpose: The purpose of this Addendum is to make changes, additions, deletions, revisions and clarifications to the bidding documents dated March 4, 2013 presented on March 19, 2013 at the pre-bid conference for the project referenced above. Bidders shall review the Addendum work and requirements in detail and incorporate into final documents for submittal.

MANDATORY PRE-BID CONFERENCE DATE & SITE VISIT:
Tuesday, March 19, 2013 at 11am CST
4200 Canal Street New Orleans La & 3801 Monroe Street New Orleans, La.

QUESTIONS DUE: Tuesday, March 26, 2013 by 3 pm CST via email to: latoniab@landmarkconsultingllc.com

ELECTRONIC BID DUE DATE & TIME: April 1, 2013 at 3pm CST

EMAIL BID DOCUMENTS TO: Chief Operating Officer--FLS, Mr. Joseph Neary jneary@firstlineschools.org
FirstLine Schools Demolition and Hazardous Materials Removal Project

1. **BIDS** - The Chief Operating Officer, Mr. Joseph Neary will receive Electronic Bids on the above referenced Project until **3:00 P.M. CST, on Monday, April 1, 2013.**

2. **WORK DESCRIPTION** – Demolition of 3 buildings to include the removal/disposal of hazardous materials (complete scope in appendix of bidding documents).

3. **BIDDING DOCUMENTS** - Bidding Documents are available for review online at [http://www.firstlineschools.org/firstline-rfps.html](http://www.firstlineschools.org/firstline-rfps.html). **FirstLine Schools (FLS)** will provide, at no cost, set of Bidding Documents requested by a prospective Bidder(s), or any other person.

4. **BID SECURITY** - Bid Security in the amount of five percent (5%) of the Bidder's Base Bid plus all Alternates shall accompany each Bid.

5. **DEADLINE FOR AWARD** - Subject to an extension of the period for holding Bids, the FLS will act within Seven (7) days after the date of Bid opening to award the Contract or reject all Bids. Bids shall not be subject to withdrawal except as provided in the instruction to Bidders.

6. **PRE-BID CONFERENCE** – A **MANDATORY** pre-bid conference will be held at FLS Central office conference room on **Tuesday, March 19, 2013 at 11 am CST** located at 4200 Canal Street New Orleans 70115. All Bidders must attend the tour and pre-bid conference. The **FLS/Project Manager, Landmark Consulting LLC** may issue Addenda, as the FLS considers necessary in response to questions raised during this process.

7. **LICENSING/PERMITTING REQUIREMENTS** - Provide Louisiana contractor's and applicable hazardous materials abatement license as required by Louisiana State Contractor's licensing law requirements and all other applicable local, state and federal requirements.

8. **CONTRACT** - One contract will be awarded to successful Bidder(s) based upon bids submitted being most favorable to FLS.

9. **REQUESTS FOR INTERPRETATION** - All questions or inquiries concerning the Bidding Documents or the Work shall be submitted in writing via email to **Landmark Consulting; ATTENTION: Latonia Batiste @ Latoniab@landmarkconsultingllc.com.** The last day to ask question will be **Tuesday, March 26, 2013 at 3:00 pm CST**

10. **AWARD** – FLS reserves the right to waive any non-conformances in any Bids to reject any and all Bids for just cause and to re-advertise for Bids.

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By: Latonia Batiste, PM

Approved By: Joseph Neary, COO, FirstLine Schools
A. Changes, Additions or Deletions to RFP as originally Advertised

DESCRIPTION OF WORK: Provide the permit, materials, labor, equipment and supervision necessary for the demolition and removal/disposal of hazardous materials as per specifications/survey for this FEMA funded project. Also include:

1. Air monitoring during abatement and demolition
2. The site must be secured at all times. The contractor may use the existing chain link fencing and add temporary chain link fencing as is necessary to secure the site. Orange construction fencing is not an acceptable fencing material for this purpose.
3. Install 8’ perimeter fence and gates post demolition.
4. Provide pile surveys post demolition to locate all pilings prior to adding fill for all 3 buildings as applicable.
5. Contractor is responsible to replace the Sidewalk (with the same quality and materials as existing) damaged during the course of demolition.
6. Demolish and haul off all steps with risers and remains of canopy on north side of the administrative building.
7. Site fill and grading with river sand after demolition
   a. 4867 SY for the building #1
   b. 727 SY for the building #2
   c. 162 SY for the building #3
8. Provide unit pricing for the following:
   a. Additional river sand fill per SY
   b. Additional sidewalk per LF
   c. Asphalt patching per SY
9. All additional costs must be presented as a lump sum and associated to each building (building #1, building #2, building #3) and or the site.

SITE DESCRIPTION
The site encompasses approximately 1.5 acres of land, with three (3) buildings. The individual buildings of this FEMA funded project at the subject property included in this description of work include the following structures:

- **Building 1** – a two-story structure used as a Gymnasium. The building is constructed on top of a re-enforced concrete slab with re-enforced concrete floors and walls with brick walls. The building is constructed with flat roofs.
- **Building 2** - a three-story structure used as the Main school building. The building is constructed with steel framing and re-enforced concrete slab and floor deck. The building has a brick exterior. The building also has pitched and flat roofs.
- **Building 3** - a one-story structure that has been significantly damaged by fire and has been reduced to rubble.

TIME OF COMPLETION: The time to complete the project is **90 DAYS**
A. INTRODUCTIONS All

B. SIGN-IN SHEET All

C. PROJECT DESCRIPTION & SCOPE OF WORK Latonia Batiste

DESCRIPTION OF WORK: Provide the materials, labor, equipment and supervision necessary for the demolition and removal/disposal of hazardous materials as per these specifications and the installation of 8’ perimeter fence and gates.

SITE DESCRIPTION
The site encompasses approximately 1.5 acres of land, with three (3) buildings. The individual buildings at the subject property included in this description of work include the following structures:

Building 1 – a two-story structure used as a Gymnasium. The building is constructed on top of a re-enforced concrete slab with re-enforced concrete floors and walls with brick walls. The building is constructed with flat roofs.

Building 2 - a three-story structure used as the Main school building. The building is constructed with steel framing and re-enforced concrete slab and floor deck. The building has a brick exterior. The building also has pitched and flat roofs.

Building 3 - a one-story structure that has been significantly damaged by fire and has been reduced to rubble.

D. DELIVERY METHOD Latonia Batiste
The Chief Operating Officer, Mr. Joseph Neary will receive Electronic Bids on the above referenced Project until 3:00 P.M. CST, on Monday, April 1, 2013.

jneary@firstlineschools.org

E. INSURANCE Landmark
Provide Louisiana contractor’s and applicable hazardous materials abatement license as required by Louisiana State Contractor’s licensing law requirements and all other applicable local, state and federal requirements. Please refer to bid documents for detailed insurance requirements.

F. BID ADDENDUM Latonia Batiste
The first addendum will include (a) prebid meeting notes, (b) emailed questions, (c) any changes to bid documents. The information will be posted to the FLS website and emailed to all email addresses provided at the prebid conference.
G. REQUIRED BID SUBMITTALS
Latonia Batiste
Please refer to RFP
Be sure to submit a lump sum for each building for a total of 3 different lump sum prices

H. SAFETY
Landmark
Safety is very important. Once awarded a Safety Plan will be required

I. STAGING, ACCESS, PARKING, USE OF FACILITIES
Landmark
To be determined once awarded.

J. CLEAN UP & PROTECTION OF THE PREMISES
Landmark
We ask that you clean daily and protect the premises with the temporary fencing. More details to follow once the project is awarded

K. QUESTIONS
All
REQUESTS FOR INTERPRETATION - All questions or inquiries concerning the Bidding Documents or the Work shall be submitted in writing via email to Landmark Consulting; ATTENTION: Latonia Batiste at Latoniab@landmarkconsultingllc.com. The last day to ask question will be Tuesday, March 26, 2013 at 3:00 pm CST

L. DEPART FOR SITE VISIT/WALK-THRU
All
Questions/Answers

1. The first Item listed in the **SCOPE** Base Bid Installation of 8’ perimeter fence and gates. The last item listed Contractor is to then install an 8’ chain link security fence along the property line. Is this one in the same fence? **ANSWER:** The temporary fence to isolate the job site and then replaced with a permanent fence.

2. Provide the number of passage gates and auto gates you are requesting. **ANSWER:** To be addressed in Addendum 2

3. Is the asphalt playground located between the Gymnasium and the Three Story Classroom Building to be removed? **ANSWER:** No, however a unit price for patching should be included in the bid.

4. After surveying the existing traffic flow we cannot figure out how to get dump trucks from the site. **ANSWER:** FLS does not have control over traffic flow on City streets. All access to the site is provided by City streets. All traffic plans will be reviewed and approved by the Project Manager and FLS post award.
# Sign In Sheet

<table>
<thead>
<tr>
<th>NAME</th>
<th>AFFILIATION</th>
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# FirstLine Schools

**DEMOLITION PROJECT ~ 3801 Monroe Street Campus**  
March 19, 2013 | Prebid Meeting | 11:00 am | Facilities Management

## Sign In Sheet

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FIRSTLINE SCHOOLS
Demolition Project

PRE BID MEETING AGENDA
March 19, 2013 at 11 am
4200 Canal Street & 3801 Monroe St, New Orleans, La

Chair
Latonia Batiste

A. INTRODUCTIONS All
B. SIGN-IN SHEET All
C. PROJECT DESCRIPTION & SCOPE OF WORK Latonia Batiste
D. DELIVERY METHOD Latonia Batiste
E. INSURANCE Landmark
F. BID ADDENDUM Latonia Batiste
G. REQUIRED BID SUBMITTALS Latonia Batiste
H. SAFETY Landmark
I. STAGING, ACCESS, PARKING, USE OF FACILITIES Landmark
J. CLEAN UP & PROTECTION OF THE PREMISES Landmark
K. QUESTIONS ALL
L. DEPART FOR SITE VISIT/WALK-THRU ALL