



Development Committee Meeting Minutes
Monday, October 7, 2019, 3:30 - 5:00 p.m.
300 N. Broad Street, Suite 207 - Service Conference Room

Present: David Barbier, Alison Hartman, Mark Stein, Carol Starr, Claudia Barker,
Alisha Johnson Perry, Courtney Pate

- 1) Claudia called the meeting to order at 3:33 p.m. and welcomed everyone. Alison moved to accept the minutes of the August 7th meeting as circulated, Mark seconded, and the motion passed unanimously.
- 2) Claudia and Alisha reported on current funding proposals and funds raised to date. Thus far, we have raised \$1,042,980 toward the 2019-20 goal of \$ 2 million. Discussion followed on potential new donor prospects.
- 3) Claudia and Alisha reviewed upcoming events for board members, donors, and prospects including Dinner After the Bell and An Edible Evening.
- 4) The committee reviewed the final draft of the FirstLine Fundraising Policies. Mark motioned to approve the policies, Carol seconded, and the motion passed. The policies will be sent to the governance committee for final review.
- 5) The committee reviewed the upcoming meeting schedule for the year and selected dates.
- 6) Meeting adjourned at 4:46 p.m. Next meeting is Monday, November 25, 2019 at 3:30 p.m.

Respectfully submitted,

Claudia Barker, Chief Development Officer