

**FirstLine Operations Committee Meeting – Agenda**

**Monday, October 21, 2019 4:30PM – 6:00PM**

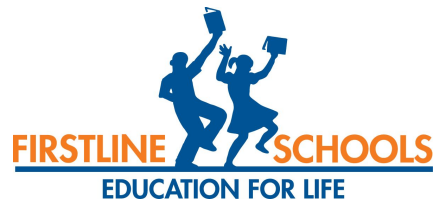
**FirstLine Schools Central Office - 300 N. Broad St Suite 207 NOLA 70119 - Service Conference Room**

<b>Agenda Item</b>	<b>Purpose / Action</b>	<b>Who</b>	<b>Materials</b>	<b>Time</b>
1. Call to Order		Derius Harrell		4:30 PM
2. Review Minutes from Previous Operations Committee Meeting	Review and amend as needed	Derius Harrell	<ul style="list-style-type: none"> <li>190916 Operations Committee Meeting Minutes</li> </ul>	5 min
3. Committee Goals	Discussion	Derius Harrell	Committee goals <ul style="list-style-type: none"> <li>Review/Update 2019-2020 Goals               <ul style="list-style-type: none"> <li>19-20 DBE Report (Thru October: 8.76%)</li> <li>Vendors we plan to work to utilize more to increase DBE spend</li> </ul> </li> <li>Review/discuss draft Toolbox</li> </ul>	20 min
4. Business	Discussion	Neil Williams & Rebekah Cain	<ul style="list-style-type: none"> <li>Facility Improvement Plans review and update with Fall break work</li> <li>Security Assessment Update</li> <li>Update: Data Department Staffing</li> <li>Update: Cyber risk mitigation</li> </ul>	30 min
5. New Business	Any new business/items for discussion	Rebekah Cain	<ul style="list-style-type: none"> <li>Contracting timeline (draft)</li> <li>Lease amendment for 300 N Broad (for November board approval)</li> <li>SFPP Working Group</li> <li>Anticipated RFPs for this year: Custodial</li> <li>Brief Intro to VendorRisk</li> <li>School Operations Manager opening</li> </ul>	30 min
7. Next Meeting Date and Adjournment	Confirm date of next meeting and adjourn	Derius Harrell	<ul style="list-style-type: none"> <li>Next Meeting: Monday, November 11, 2019</li> <li>Location: Langston Hughes Academy (3519 Trafalgar St)</li> </ul>	6:00 PM

**Next Operations Committee Meetings:**

- Monday, November 11, 2019 (Langston Hughes)
- Monday, December 9, 2019 (Central Office)

**Next Board Meetings:**



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- November 12, 2019 (Arthur Ashe)