



**FirstLine Operations Committee Meeting – Agenda**  
**Monday, November 18, 2019 4:30PM – 6:00PM**  
**Langston Hughes Academy - 3519 Trafalgar St NOLA 70119 - Library**

<b>Agenda Item</b>	<b>Purpose / Action</b>	<b>Who</b>	<b>Materials</b>	<b>Time</b>
1. Call to Order		David Barbier		4:30 PM
2. Review Minutes from Previous Operations Committee Meeting	Review and amend as needed	David Barbier	<ul style="list-style-type: none"> <li>● 191021 Operations Committee Meeting Minutes</li> </ul>	5 min
3. Committee Goals	Discussion	Derius Harrell	Committee goals <ul style="list-style-type: none"> <li>● Review/Update 2019-2020 Goals               <ul style="list-style-type: none"> <li>○ 19-20 DBE Report (Thru November)</li> </ul> </li> <li>● Review/discuss updated Toolbox</li> </ul>	20 min
4. Business	Discussion	Neil Williams & Rebekah Cain	<ul style="list-style-type: none"> <li>● Update: Data Department Staffing</li> </ul>	30 min
5. New Business	Any new business/items for discussion	Rebekah Cain	<ul style="list-style-type: none"> <li>● Review draft Greenlighting Rubric</li> <li>● Review draft Operations Committee Production Schedule</li> </ul>	30 min
7. Next Meeting Date and Adjournment	Confirm date of next meeting and adjourn	Derius Harrell	<ul style="list-style-type: none"> <li>● Next Meeting: Monday, December 9th</li> <li>● Location: Central Office (Service Conference Room)</li> </ul>	6:00 PM

**Next Operations Committee Meetings:**

- Monday, December 9, 2019 (Central Office)

**Next Board Meetings:**

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