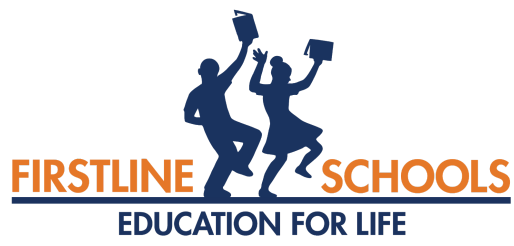


FirstLine Operations Committee Meeting – Agenda
Monday, November 18, 2019 4:30PM – 6:00PM
Langston Hughes Academy - 3519 Trafalgar St NOLA 70119 - Library

Attendees: Neil Williams, David Barbier, Kenny Welcome, Rebekah Cain, Christy Slater

1. Call to Order.
 - David Barbier called the meeting to order 11/18 @ 4:32PM
2. Review Minutes/Action Items from Previous Committee Meeting
 - 190916 Operations Committee Meeting Minutes
 - Kenny Welcome moved to accept the minutes, seconded by Christy Slater
3. Committee Goals
 - Review 19-20 Operations Committee Goals
 - i. Reviewed and updated 19-20 Goals
 1. Goals reviewed and updated.
 2. Create a slide of trends on security assessments to share with committee after meeting w/SOMs and school directors
 - Update DBE Information
 - i. DBE report to be shared by Neil to committee by Wednesday. Report was unable to be pulled this morning.
 - ii. DEB Increase Opportunities (Upcoming)
 1. Working with schools to increase spend with school based suppliers that are DBEs
 2. Network Librarian began purchasing books from local DBE vendor
 3. January release of Custodial RFP
 4. Trash/Recycling Service
4. Business
 - Update: Data Department Staffing
 - i. Our Director of Data began on 1st week of October and had a 1 week overlap with outgoing Director of Data
 - ii. Systems support manager - offer has been made to Jess Venetianer who will be moving into role on Jan 6, 2020
 - iii. Systems support manager is current SOM at Green so that role will need to be filled (should be posted on 11/19)
5. New Business
 - Review Review draft Greenlighting Rubric
 - i. Are these the right items on the rubric? How do we use the rubric?
 - ii. Suggestions: any zeroes - means that we should not take on a school
 - iii. Suggestion: Would need to ensure that we are adding rubric items that reflect the wants and needs of our programming
 1. i.e - Space for ESY programming, Gym, Greenspace etc



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- iv. Questions - Performance of schools? Demographics?
- v. Facility Condition - needs to account for the amount of time it will take to get the school to an acceptable level (Above 80% range)
- vi. Can update rubric in Oct 2020 to reflect capital improvement data. (School Facilities Fund)
- vii. For Next Meeting: Discussion on how to best use rubric
- Review Review draft Operations Committee Production Schedule
 - i. Would like committee members to take a look at draft production schedule and have further discussions at the next meeting.

6. Next Meeting Date & Adjournment

- Date: Monday December 9, 2019 - Central Office (300 N. Broad St. Suite 207)
 - i. Neil is out at a safety training. Rebekah will be managing the meeting.
 - ii. Christy will not be able to attend on Dec 9th.
- Meeting Adjourned @ 5:17PM

Next Operations Committee Meetings:

- December 9, 2019 (Central Office)

Next Board Meetings:

- January 10th & 11th 2020 (Retreat)