



**Governance Committee Meeting Minutes-
October 30, 2019 11:30 AM - 1:30 PM
Central Office - 300 N. Broad Street - Service Conference Room**

In Attendance: Alison Hartman, Greg St. Etienne, and Sarita Carriere.

Staff in Attendance: Sabrina Pence, Najah Shakir, Claudia Barker, Rebekah Cain, Tom Shepley, and Maya Wyche.

Alison Hartman called the meeting to order at 11:30 AM.

1. Alison presented FirstLine Schools' draft of November 12, 2019, board meeting agenda for review, edits, and discussion.
2. Alison presented FirstLine Schools' current calendar:
 - a. The Committee confirmed Firstline Schools' topic presentations slated through January 2020.
 - b. FirstLine Schools Operations Committee and Development Committee meeting dates have been added to the Board of Directors calendar.
3. Alison presented and discussed FirstLine Schools Committee Assignments.
 - a. Alison will reach out to Kellie Turner regarding joining the Advocacy Committee and/or Governance Committee.
4. Alison presented FirstLine Schools' September 5, 2019, Governance Committee Meeting minutes:
 - a. The Committee agreed that these were an accurate representation of the meeting.
5. Alison presented the Governance Committee's 2019-2020 goals and current progress toward those goals.
6. Sabrina Pence, CEO, presented and discussed FirstLine Schools' dashboard.
 - a. Enrollment Update FY 2019-20
 - b. Attendance Update, YTD
 - c. Suspensions (PK-4 OSS rate)
 - d. State urgent Intervention regarding "Suspensions"
 - i. Historical Suspension rates illustrate that all FirstLine Schools will be on track to be out of urgent intervention for suspensions in 2020.
 - e. Components for School Performance Scores (SPS),
 - i. State assessment performance
 - ii. Student progress
 - iii. Credit accumulation
 - f. Letter Grade Scale transition
 - i. The overall grading scale will be adjusted to allow schools time to respond to higher expectations in each index.
 - g. Sabrina presented FirstLine Schools SPS Scores:
 - i. Arthur Ashe Charter Schools (C Score)
 - ii. FirstLine Live Oak (D)
 - iii. Samuel J. Green (C)



- iv. Langston Hughes Academy (D)
 - v. Phillis Wheatley Community School (D)
 - h. Sabrina presented a comparison to last year's School Performance Scores.
 - i. Sabrina discussed urgent interventions.
 - i. Green, LHA, and Wheatley are in urgent intervention for the performance of students with disabilities. Sabrina discussed the approach to get out of urgent intervention status.
- 7. Tom Shepley, Chief Academic Officer, presented FirstLine Schools' interim assessment results. There is little academic progress on interim assessments as compared to last year. Tom also presented the strategy for increasing student achievement at a higher rate, including:
 - a. All grades/subject reteach plans
 - b. All Leader Action Memo
 - i. Study high-performing teachers and leaders
 - 1. Focus on 5th and 6th ELA & Math
 - 2. School by School Action Planning
 - ii. Focus with Principals/APs on Teacher Coaching
 - iii. Focus with School Directors on response data between interims
- 8. Alison presented FirstLine Schools Draft FY19-20 Succession Policy and Resolution FLS-RSL-19-0039.B requesting board approval of the annual FirstLine Schools Succession Plan.
- 9. Alison reminded Committee members to complete the mandatory online ethics training before December 31, 2019. So far, only one person has completed the 2019 training.
- 10. Alison presented the draft FirstLine Schools School Fee Policy and Resolution FLS-RSL-19-0052 B. requesting board approval and adoption of FLS' School Fee Policy. As a new state requirement, the policy must be posted on our website no later than December 1, 2019.
- 11. Maya Wyche, Chief Talent Officer, presented FirstLine Schools draft Whole Child Safeguarding and Protection Policy and Resolution FLS-RSL-19-0145 requesting board approval of FirstLine Schools' Whole Child Safeguarding and Protection Policy.
 - a. Policy Overview:
 - i. Providing a safe environment in which children can learn and develop.
 - ii. Ensuring we practice safe recruitment in checking the suitability of staff and volunteers to work with children.
 - iii. Developing and then implementing procedures for identifying and reporting cases, or suspected cases, of abuse.
 - iv. Supporting students who have been abused or harmed in accordance with his/her child protection plan.
 - v. Raising awareness of safeguarding children, child protection processes, and equipping children with the skills needed to keep them safe.



12. Rebekah Cain, Executive Director of Operations, presented FirstLine Schools' Network Office Lease Renewal, which will be added to the Consent Agenda for approval at the November 12, 2019, board meeting.
13. Claudia Barker, Chief Development Officer, presented FirstLine Schools draft Fundraising Policies and Resolution FLS-RSL-19-0146- for board approval.
14. There being no further business before the Committee, Alison moved to adjourn the meeting. Greg seconded. Alison adjourned the meeting at 1:25 PM.

Next Governance Committee Meetings: (Network Office, 300 N. Broad Street, Ste, 207) [SERVICE Conference Room]

- January 6, 2020
- March 16, 2020
- May 18, 2020
- August 17, 2020
- August 31, 2020
- November 9, 2020

Next Board Meetings: (5 -7 PM)

- November 12, 2019: Arthur Ashe Charter School (Library), 1456 Gardena Drive, NOLA
- January 10, 2020, and January 11, 2020: (Retreat), Longue Vue Gardens, Playhouse, 7 Bamboo Road, NOLA
- March 24, 2020 - Phillis Wheatley Community School, 2300 Dumaine St.