

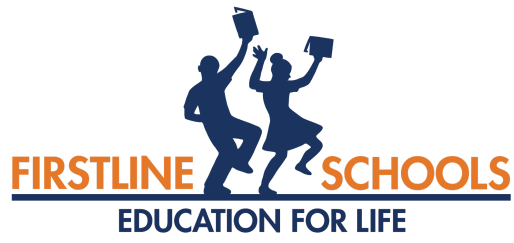
FirstLine Operations Committee Meeting – Minutes

Monday, February 10, 2020 4:30PM – 6:00PM

FirstLine Schools Central Office - 300 N. Broad St. NOLA 70119 - Service Conf. Room

Attendees: Neil Williams, Derius Harrell, Jeffrey Howard

1. Call to Order.
 - Meeting Called to order at 4:44PM by Derius Harrell
2. Review Minutes/Action Items from Previous Committee Meeting
 - 191118 Operations Committee Meeting Minutes
 - MOTION TO ACCEPT: Jeffrey Howard. Seconded by Derius Harrell
3. Nominations
 - None
4. Committee Goals
 - Review/Update 2019-2020 Goals
 - i. Goals review and update
 - Update DBE Information
 - i. 200210 DBE Vendor Report
5. Business
 - Data Department Staffing Update
 - i. Hired new systems support manager Jan 6th
 - ii. Internal hire from Samuel J. Green
 - Cyber Security Update
 - i. Action Items:
 1. FLS Email addresses for committee members?
 2. Identifying the specific products that are being used and what assurances are we being provided from vendors in the event there is an issue. (How will vendors assist with response?)
 - Review draft Greenlighting Rubric -
 - i. Is there anything we would like to change on this?
 - ii. Assuming if there is a 0 it's an automatic no
 - iii. Do we want all 2's or is a 1 ok in certain areas
 - iv. Thoughts
 1. Would like to focus on the cum score rather than any one area being a total disqualifier.
 2. Will need additional input from committee members not present.
 - Finalize Operations Committee Production Schedule
 - i. Are we good to call this document final?
 - ii. Is there anything missing?
6. New Business
 - Update on Operational staffing at Green and Wheatley
 - i. Green - Shawn Wyatt hired as school operations manager. Started on 1/6/20



FirstLine Operations Committee Meeting – Minutes

Monday, February 10, 2020 4:30PM – 6:00PM

FirstLine Schools Central Office - 300 N. Broad St. NOLA 70119 - Service Conf. Room

- ii. Wheatley - Danyl Jackson hired as school operations manager. Internal hire who started in role before winter break.
 - Review results for Fall 2019 Facility Topical Reviews
 - Review draft 2020 Facility Improvement Plans
 - Planned RFPs for 2020-21 SY
 - i. Custodial RFP - Currently being finalized. Will be shared with committee members for review prior to release.
 - Action Item: Bus Transportation In News: Bringing committee members up to speed.
- 7. Next Meeting Date & Adjournment
 - Meeting Adjourned at 5:55PM. Next meeting to occur at LHA on Monday March 9, 2020

Next Operations Committee Meetings:

- March, 9, 2020 at Langston Hughes Academy

Next Board Meetings:

- March 24, 2020 at Wheatley
- May 26, 2020 at FirstLine Live Oak