

LACHIN Architects, apc

FirstLine Schools, Inc. Langston Hughes Elementary Classroom Building Addition

July 12, 2023

ADDENDUM NO. 1

This Addendum, applicable to work designated herein below shall be understood to be an Addendum and as such shall be included in the "Contract Documents" dated June 23, 2023.

Following are the changes, amendments, deletions or additions to components of the "Contract Documents" as now written or drawn. All provisions of the General Conditions of the Contract for Construction, Supplementary Conditions, and other pertinent portions of sections in Division 1 through Division 33 of the Project Manual Specification shall apply to this Addendum.

GENERAL

Item No. 1: **ADD** the attached "Notes of Mandatory Pre-Bid Meeting", "Questions and Answers" and "Sign-in Sheet" to the Project Manual.

Item No. 2: In Article 4.2.2 of the Instructions to Bidders, **REVISE** the date for contractor clarifications and prior approvals from July 13, 2023 at 2:00pm to July 17, 2023 at 3:00pm. Responses will be provided by July 19, 2023 at 3:00pm.

END OF ADDENDUM

NOTES OF MANDATORY PRE-BID MEETING

Langston Hughes Elementary School

07-10-2023

Notes By: David M. Lachin, Jr.

Location: Langston Hughes Elementary School

Attendees:

See Sign-In Sheet

Distribution:

Attendees
Sign-In Sheet

Date: via Addendum

The purpose of the meeting was to review scope of work and bid requirements. The following notations were made at the time of the meeting.

Rebekah Cain started by giving a brief introduction and history of FirstLine Schools, Langston Hughes and the need for a new building designed specifically for young children.

The Architect then went over the following Pre-Bid information, most of which is identified in the drawings and specifications.

The project scope of work generally includes all work necessary to construct a one-story two classroom addition and related site work on a key lot adjacent to the existing Langston Hughes Elementary School.

Contractor is reminded that the project includes an alternate for work associated with a pre-finished aluminum canopy connecting the classroom addition to the new school.

The project duration is 300 consecutive calendar days from the Notice to Proceed.

The project bid date is Monday, July 24, 2023 Bids will be received and opened at 3:00pm at the Firstline Schools office in New Orleans, LA.

Bid documents are available to view through FirstLine Schools website as well as Centerline.

Bids received after the time and date for receipt of bids will not be opened.

Bids shall be submitted in a sealed opaque envelope. The bid envelope shall be identified on the outside with the name of the project, and the bidder's name, address, and Louisiana Contractor's license number.

Electronic bids are acceptable.

Bids will be opened publicly.

The Contractor is reminded to fill out the bid form completely and properly and include an authorization signature for the bid.

The bidder to whom the contract is awarded will be required to furnish a Payment and Performance Bond. The bond shall be equal to 100% of the contract amount.

Bid Security shall be included with the bid in the amount of 5% inclusive of the base bid and alternates. Bid Bond shall be in the form of a certified check, cashier's check or bid bond, as outlined in the Instructions to Bidders.

Bidders shall forward any prior approval requests and questions relative to the bid documents in writing to the attention of the Architect or Owner, Rebekah Cain, no later than seven business days prior to the bid date. Email is an acceptable form of submitting questions. Questions can also be submitted through Centerline's website.

The final date to submit questions, prior approvals, or requests for substitution is July 17th at 3:00pm. It was noted that the bid documents actually state the date to be July 13th at 3:00pm.

All questions and responses will be shared with bidders via addendum.

Addendum will be issued no later than 72 hours prior to the bid date. Final addendum will be released by July 19th at 3:00pm.

Contractors are reminded to thoroughly familiarize themselves with all plans, specifications, and addenda.

Bidding contractors shall familiarize themselves thoroughly and completely with actual job site conditions.

By submitting a bid, contractor certifies that they have confirmed all material, equipment, and labor are available to complete the project in the timeframe stipulated and in the amount of the Bid Proposal.

The drawings have been submitted and reviewed by the Louisiana State Fire Marshal.

Use of site shall be limited to areas of work indicated in the plans.

The project scope involves work to an occupied campus. Adjacent buildings are to remain in use, any disruptions are to be coordinated in advance with the owner.

Contractor will be required to protect existing structures, finishes, equipment, utilities and vegetation (trees). Any damages caused by the construction activities are to be repaired to the satisfaction of the Owner and Architect at Contractor's expense.

The contractor will be allowed to work during hours defined by the Owner, however, the building will remain in operation during construction so there will be limitations on access to the site at certain times and noise limitations.

Stored materials must be on site or in the designated staging area and properly stored for payment to be acceptable on the materials. A staging location will be determined with the awarded bidder.

Contractor shall provide a port-a-let for workers.

Contractor will be afforded meeting space in the school to conduct meetings with the Owner and Architect.

This project is sales tax exempt.

Contractor access to site during bidding should be coordinated through the Architect.

These Notes of Pre-Bid Meeting and any associated questions will be made part of the contract through addendum.

Construction materials testing will be by owner.

Budget for the project is given as a range at \$750,000 to \$900,000.

Questions and Answers:

Q1: Can the RFI deadline be moved to July 17th?

A1: Yes, Firstline and LACHIN agreed that the RFI deadline can be moved to July 17th at 3:00pm. All efforts shall be made by the contractor to submit questions and prior approvals ASAP.

Q2: How is the neighborhood in so far as security, safety?

A2: Firstline stated that the neighborhood has not had any known security issues.

Q3: How are the neighbors? Are they aware of the project?

A3: The neighbors are aware of the projects and FirstLine has worked to address their concerns. Architect noted that the documents stipulate vibration and noise monitoring during certain activities such as pile driving.

Q4: What typical work hours can the contractor plan on working?

A4: This will be discussed with the awarded contractor, however, tentative work hours should be between 7:30am and 4:00pm. Contractor will have to work around drop off and dismissal of school as well as school testing and any school deliveries.

Q5: Does it require prior approval for a bidder to utilize a listed manufacturer included in the specification but differs from the drawing's basis of design?

A5: No, prior approvals are not required for listed, approved manufacturers.

Q6: Is the tree removal part of the project?

A6: Yes, the tree removal is shown on the civil demo drawings and is a part of the project scope.

Q7: Is the chain link fence adjacent to the tree demo the owner's property or the neighbor's?

A7: The chain link fence is the neighbor's fence, the civil drawings currently show most of the fence to be demolished in order to remove the tree. The demolished portion of the fence should be replaced or repaired at the property line until construction is complete.

Q8: There is currently an existing electrical line prohibiting access from the De Saix side of the site. With that being the case, access for equipment and pile rig may have to be through the parking lot on the south side of the site. This type of equipment may damage the parking lot. Has this been considered?

A8: No formal response was provided at the time of the meeting. Subsequently, the design team has identified the line as an electrical drop for the neighbor to the west of the site. The design team has initiated conversation with Entergy to relocate the electrical line to the power pole directly in front of the neighbor's house. It should be anticipated that this work occurs before or shortly after the project is awarded. This will increase the clearance and make the De Saix side of the site more accessible to the contractor and equipment.

Q9: How thick is the existing paving at the parking lot? The pile rig may have to mobilize and access the site through the parking lot. If that is the case, should an allowance or unit price be identified for paving?

A9: Based on existing drawings, the paving is 6" thick, 4000psi Portland cement concrete w/ fibermesh 650, with 6x12 – W7.5 X W6.5 welded wire fabric on 12" compacted riversand. An allowance or unit price for replacement of concrete will be identified via addendum.



The preceding notes were taken from the memory of the writer, any corrections or clarifications shall be brought to the attention of the Architect within 48 hours of circulation of same as the project is proceeding on the basis of the above.

If your name and contact information is written legibly, you will receive a copy of the meeting notes.

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If your name and contact information is written legibly, you will receive a copy of the meeting notes.

NAME & TITLE	COMPANY NAME & MAILING ADDRESS	PHONE NUMBERS & E-MAIL
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