



FIRSTLINE SCHOOLS BOARD OF DIRECTORS MEETING
September 16, 2025 - 5:00 PM - 7:00 PM

Samuel J. Green Charter School
2319 Valence St., New Orleans, LA 70122

Meeting Minutes

Public Comments please email: info@firstlineschools.org

- **Board Members In Attendance:** David Barbier, Kim Henry, Michael Hubbard, Desiree Keys, Keith Crawford, Angela Morton, Rachelle Rhodes and Charles West
- **Absent:** Leah Brown, Patrick Kiernan, Malana Joseph Mitchell, Mark Stein, and Kellie Turner
- **Staff In Attendance:** Sabrina Pence, Brittney Richardson, Sivi Domango, Donna Cavato, Scott Shirey, Rebekah Cain and Ja'Coria Samson
- **Presenters:** Jonathan Tebeleff (4th Sector Solutions); Michelle Craig (Transcendent Legal)
- **Public In Attendance:** N/A
- **Meeting called to order by** David Barbier at 5:04pm
- **Roll Call Completed by** Rebekah Cain at 5:05pm

1. Finance & Audit Committee Report

- a. Presented by: Keith Crawford & Jonathan Tebeleff (4th Sector)
- b. Topics:
 - i. FY25 End of Year Financial Review (FLS-RSL-26-0364)
 1. Motion(s): Michael motioned, seconded by Angela
 2. Outcome: Motion passed unanimously.
 3. Absent: Leah Brown, Patrick Kiernan, Malana Joseph Mitchell, Mark Stein, and Kellie Turner
 - ii. FY26 Budget Approval (FLS-RSL-26-0365)
 1. Motion(s): Michael moved, Charles seconded
 2. Outcome: Motion passed unanimously.
 3. Absent: Leah Brown, Patrick Kiernan, Malana Joseph Mitchell, Mark Stein, and Kellie Turner
 - iii. Keith suggested that a topic at our annual board retreat include long term financial planning, spending and our relationship with Friends of FirstLine

2. CEO/CAO Report

- a. Presented by: Sabrina Pence, Kirsten Feil, and Sivi Domango
- b. Topics:
 - i. CEO / CAO Report
 1. Our attendance is up 4% from this time last year and is at 94.2%.
 - ii. Academic Update
- c. Notes:

Public Comment Policy: Time before a vote on any motion allows public comment on that specific item. If you are attending the meeting and wish to discuss a matter not on the agenda, please sign in by the beginning of the meeting and indicate you have a comment. You will be allotted a set amount of time during the “public comment period” of the meeting.

3. Governance and Academics Committee Report

a. Presented by: Sabrina Pence

b. Topics:

- i. August 20, 2025 Board Meeting Minutes
 1. Motion(s): Keith motioned to accept, seconded by Charles
 2. Outcome: Motion passed unanimously.
 3. Absent: Leah Brown, Patrick Kiernan, Malana Joseph Mitchell, and Mark Stein
- ii. Committee Assignments & Board Officer Updates
- iii. Slate of Officers 2025–26 (FLS-RSL-26-0366)
 1. Motion(s): Rachelle motioned to approve, seconded by Kellie
 2. Outcome: Motion passed unanimously.
 3. Absent: Leah Brown, Patrick Kiernan, Malana Joseph Mitchell, and Mark Stein
- iv. Pupil Progression Plan (FLS-RSL-26-0367)
 1. Motion(s): Angela motioned to approve, seconded by Charles
 2. Outcome: Motion passed unanimously.
 3. Absent: Leah Brown, Patrick Kiernan, Malana Joseph Mitchell, and Mark Stein
- v. LDOE State & Differentiated Stipend Policies (FLS-RSL-26-0368)
 1. Motion(s): Keith motioned to approve, seconded by Rachelle
 2. Outcome: Motion passed unanimously.
 3. Absent: Leah Brown, Patrick Kiernan, Malana Joseph Mitchell, and Mark Stein

4. Operations Committee Report

a. Presented by: Angela Morton & Rebekah Cain

b. Topics:

- i. Resolution for Approval: Littera Contract (FLS-RSL-26-0369)
 1. Motion(s): Charles motioned to approve, seconded by Keith
 2. Outcome: Motion passed unanimously.
 3. Absent: Leah Brown, Patrick Kiernan, Malana Joseph Mitchell, and Mark Stein

5. Development & Community Engagement Committee Report

a. Presented by: Donna Cavato

b. Topics:

- i. FY26 Development Report
- ii. Committee Goals

6. Public Comment N/A

Charles motioned to enter into Executive Session. Motion was seconded by Michael. Motion passed unanimously.

- a. Absent Board Members: Leah Brown, Patrick Kiernan, Malana Joseph Mitchell, and Mark Stein

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7. Executive Session

- a. Led by: Counsel
- b. Topic: Discussion of HR Complaint

Michael motioned to exit Executive Session. Motion was seconded by Keith. Motion passed unanimously.

- c. Absent Board Members: Leah Brown, Patrick Kiernan, Malana Joseph Mitchell, and Mark Stein

Michael motioned to adjourn at 6:27pm. Motion was seconded by Charles. Motion passed unanimously.

- d. Absent Board Members: Leah Brown, Patrick Kiernan, Malana Joseph Mitchell, and Mark Stein